

Agenda

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Value and Performance Scrutiny Committee

Date: **Monday 21 November 2011**

Time: **6.00 pm**

Place: **St Aldate's Room, Town Hall**

For any further information please contact:

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Value and Performance Scrutiny Committee

Membership

Chair	Councillor Stephen Brown	Carfax;
Vice-Chair	Councillor Scott Seamons	Northfield Brook;
	Councillor Mohammed Abbasi	Cowley Marsh;
	Councillor Michael Gotch	Wolvercote;
	Councillor Rae Humberstone	Blackbird Leys;
	Councillor Bryan Keen	Cowley;
	Councillor Sajjad Malik	Cowley Marsh;
	Councillor Stuart McCready	Summertown;
	Councillor Mike Rowley	Barton and Sandhills;
	Councillor Gwynneth Royce	St. Margaret's;
	Councillor Oscar Van Nooijen	Hinksey Park;
	Councillor David Williams	Iffley Fields;
	Councillor Val Smith	Blackbird Leys;
	Councillor Van Coulter	Barton and Sandhills;

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AGENDA

Pages

- 1 **APOLOGIES FOR ABSENCE AND AND SUBSTITUTIONS**
- 2 **DECLARATIONS OF INTEREST**
- 3 **STANDING ITEM: REPORT BACK ON THE COMMITTEE'S RECOMMENDATIONS TO THE CITY EXECUTIVE BOARD AND ON MATTERS OF INTEREST TO THE COMMITTEE**

1 - 4

Contact Officer: Alec Dubberley, Democratic Services Officer
Tel: (01865) 252402, email: adubberley@oxford.gov.uk

Background information
This Committee has made a number of recommendations to City Executive Board and officers. This item reports on the outcomes from these.
Why is the item on the agenda?
To report back on the report submitted to the Board on the Trading Strategy. All recommendations were accepted at the meeting and the report is included for the Committee's information.
Who has been invited to comment?
The Principal Scrutiny Officer will be able to answer any questions
What will happen after the meeting?
Any further follow up will be pursued within the work programme.

- 4 **BENEFITS FUNDAMENTAL SERVICE REVIEW**

5 - 30

Contact Officer: Helen Bishop, Head of Customer Services
Tel: (01865) 252233, email: hbishop@oxford.gov.uk

Background information
Outside of the Committee Scrutiny Councillors, Brown, Van Nooijen, Royce and Williams have been part of a Member Advisory Group established to monitor progress on the fundamental review of the service.
This is the first report back on progress by the Head of Service.

Why is the item on the agenda?
<p>The agenda contains 2 items:</p> <ul style="list-style-type: none"> • A report on its way to CEB outlining the progress of the fundamental service review and the service design proposals • The response to questions raised by the Scrutiny Lead Member, Councillor Brown concerning the underlying value for money principles set out in the committees lines of inquiry (these can be seen in the work programme) <p>Member are asked to give their view based on advice from the Scrutiny Lead Member Councillor Brown and the Board Member Councillor Smith</p>
Who has been invited to comment?
Helen Bishop, Head of Service and Councillor Smith – Board Member have been invited to attend.
What will happen after the meeting?
Any conclusions or recommendations will be reported to City Executive Board on the 7th. December and the Member Advisory Group at their next available meeting

5 LEISURE MANAGEMENT CONTRACT

To Follow

Contact Officer: Ian Brooke, Head of City Leisure and Parks, email: ibrooke@oxford.gov.uk Tel: 01865 252707

Background information
At the June 2011 meeting the Committee considered performance within the Fusion Leisure Contract against agreed targets.
Why is the item on the agenda?
<p>To scrutinise outcomes to target from the Fusion Leisure Services Contract across:</p> <ul style="list-style-type: none"> • Value for Money • Increased participation • Improvements in quality of service • Outreach work • Carbon Management <p>For this six monthly report the Committee were particularly keen to see information on subsidy cost per user per centre as well as</p>

further information on the outreach work being done.
Who has been invited to comment?
Ian Brooke (Head of Service) and Councillor Coulter (Lead Board Member) have been invited to attend.
What will happen after the meeting
Any requests will be made to officers for further action. Recommendations to City Executive Board will be considered by the Board or the Board Member at a future meeting.

6 COMMITTEE INQUIRY - ASSET MANAGEMENT

31 - 112

Contact Officer: Alec Dubberley, Democratic Services Officer
 Tel: (01865) 252402, email: adubberley@oxford.gov.uk

Background information
The Council has an Asset Management Plan setting out an overarching strategy of how it's operational, investments and housing stock property is managed. The Plan was last updated in 2010. As part of the work programme for this year it was decided to review the 2010 plan's effectiveness and to assess whether milestones and targets within had been achieved.
Why is the item on the agenda?
The lines of enquiry were agreed with the Scrutiny Lead Member Councillor Van Nooijen and can be found in the report. As explained in the report, a draft for the next version of the Asset Management Plan is also attached for the Committee to consider. A request to consider this item in private session has been received. A further briefing on this revised strategy will be provided in advance of the meeting.
Who has been invited to comment?
Steve Sprason, Head of Corporate Assets Richard Hawkes, Corporate Asset Manager Councillor Turner – Portfolio Holder
What will happen after the meeting?
This is up to the Committee. It may choose to submit a report to the Executive Board or to ask for further work to be done.

7 **STANDING ITEM: WORK PROGRAMME**

113 - 124

Pat Jones, Principal Scrutiny Officer, Tel: (01865) 252191,
Email phjones@oxford.gov.uk;
Alec Dubberley, Democratic Services Officer, Tel: (01865) 252402,
Email: adubberley@oxford.gov.uk

Background information
The work programme needs to reflect the wishes and interests of the Committee. It is presented here and at every meeting to allow members to lead and shape their work.
Why is the item on the agenda?
To agree the lines of inquiry for forthcoming meetings and to take an overview of progress
Who has been invited to comment?
The Principal Scrutiny Officer, will present the work programme and answer questions from the Committee.
What will happen after the meeting?
The Chair and Vice-Chair will continue to monitor the Committee's work programme and report to future meetings.

8 **MINUTES**

125 - 128

Minutes of the meeting held on 12 September 2011.

9 **DATES OF FUTURE MEETINGS**

30 January 2012
26 March 2012

DECLARING INTERESTS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.

